



# **FAMILY HANDBOOK**

*Winter Break Camp 2019 - 20*

# Winter Break Camp 2019/2020

Dear Camp Families,

We are looking forward to an exciting **WINTER BREAK CAMP!** We are also excited to offer once again: Daily hot, kosher, and nut-free lunches, indoor recreational swimming, towel service, and awesome camp programs!

This Winter Break Camp we have an exciting camp calendar filled with fun and exciting themes that our campers are sure to love every day! We also have a superstar team filled with our most creative, fun and inspiring staff ready to provide an unforgettable experience for our campers during their time at our Winter Break Camp!

Stay tuned for further emails leading up to Camp. You will be receiving an email from us a few days before the start of Camp with details about your child's camp experience. The email will also include cabin assignment details and important information to remember for the session. If you have any additional questions after receiving this email, please feel free to call the camp office at 416.636.CAMP (2267) or email at [info@centrecamp.ca](mailto:info@centrecamp.ca).



# Getting to Camp: Three Options

1. **Drop-Off at Camp:** We ask that you please drop off your child between 8:45 – 9:00 AM at the west entrance off of Lebovic Campus Drive at 9600 Bathurst Street. There will be camp staff outside at the drop off location to escort your child(ren) into the building and right into their rooms. **It is imperative that you do not leave your car unattended in the drop off lane as it is a Fire Route which is constantly monitored by security and York Region Police.** Our staff head indoors at 9:00 AM. If you arrive to camp after 9:00 AM, please park your car in the parking lot (indoor or above ground) and check in at the camp office on the **2<sup>nd</sup> floor of the Schwartz/Reisman Centre.**

2. **Depot Bus Service (\$36/week, round trip flat rate):** Depot busing will be available to camp each day. The two depots are Prosserman JCC, 4588 Bathurst Street, and Promenade Mall located at Bathurst and Centre Street (old Sears entrance near Active Green and Ross). There will be a bus captain on the bus to ensure safe arrival and departure to and from camp.



The AM Bus Schedule is as follow:

**Prosserman JCC: 8:10 AM**

**Promenade Mall: 8:40 AM**

Bus Depot Areas:

**Prosserman JCC:** Park on North side of Lipa Green building (near shipping)

**Promenade Mall:** Former Sears parking lot at the South entrance off Clark avenue in front of Active Green and Ross.

We ask that campers are ready and waiting at their depot 5 minutes before the pickup time. They should be prepared to wait 5 minutes past the pickup time in the event of an unforeseen delay.

3. **Extended Hours AM (\$8/day):** Morning extended hours will take place before camp starting at 8:00 AM to 9:00 AM daily. Please drop off your child(ren) in **MEETING ROOM B** across the welcome desk (north entrance).

## Going Home from Camp: Three Options

1. **Pick-Up at Camp:** We ask that you please pick-up your child between 3:45 – 4:00 PM at the west entrance INSIDE the Schwartz/Reisman Centre at 9600 Bathurst Street. Upon entering the parking lot (indoor or above ground), please take a parking lot ticket. You will **NOT** have to pay for this ticket; it will allow short term access into the parking lot. When you arrive, please tell the staff member your child's name and they will ensure they are safely escorted to you or the individual who is authorized to pick them up. **Only authorized persons (proper photo ID required) will receive your camper. Campers will not be released to authorized persons without photo ID.**

2. **Depot Bus Service (\$36/week, round trip flat rate):** Depot busing will be available from camp each day. The two depots are Prosserman JCC, 4588 Bathurst Street, and Promenade Mall located at Bathurst and Centre Street (old Sears entrance near Active Green and Ross). There will be a bus captain on the bus to ensure safe arrival and departure to and from camp.

The PM Bus Schedule is as follow:

**Prosserman JCC: 4:45 PM**

**Promenade Mall: 4:20 PM**



Bus Depot Areas:

**Prosserman JCC:** Park on North side of Lipa Green building (near shipping)

**Promenade Mall:** Former Sears parking lot at the South entrance off Clark avenue in front of Active Green and Ross.

We ask that authorized persons (proper ID required) are waiting at their depot 5 minutes before the drop-off time. They should be prepared to wait 5 minutes past the drop-off time in the event of an unforeseen delay. **An adult must be at the depot when your camper arrives, unless your camper is on self-dismissal. The bus captain has the names of those authorized to pick up your camper. Only authorized persons (proper photo ID required) will receive your camper. Campers will not be released to authorized persons without photo ID.**

3. **Extended Hours AM (\$13/day):** Afternoon extended hours will take place after camp starting at 4:00 PM to 6:00 PM (**NO PM EXTENDED HOURS ON DECEMBER 24<sup>th</sup>, 26<sup>th</sup>, 27<sup>th</sup>, 31<sup>st</sup> & January 3<sup>rd</sup>**). Program locations may change daily, as a result please come to the camp office on the 2<sup>nd</sup> floor of the Schwartz/Reisman Centre. **Only authorized persons (proper photo ID required) will receive your camper. Campers will not be released to authorized persons without photo ID.**

# What to Bring to Camp Everyday

1. Please pack at least two nut-free snacks for your children as well as a refillable water bottle.
2. Dress your child for outdoor play and provide the necessary clothes (boots, snow pants, tuques, gloves, scarves, etc.)
3. Check your Winter Break Camp Calendar at the end of this Family Handbook for Theme Day costume ideas!
4. A pair of running shoes for indoor play.
5. Swimming suit and waterproof shoes for the pool deck (**no need to send towels- we provide them!**)
6. Clearly label **all** clothing, including winter clothing, such as jackets, hats, snow pants, etc.
7. An extra set of dry clothes (especially for younger children) in case something gets wet during outdoor play.
8. All medications must be clearly marked with your child's name, and the dosage instructions should be written on it. **All medications will be stored securely in the camp office.**
9. **If your child carries an EpiPen, please ensure that TWO are brought to the camp each day for your child. One to stay in the camp office and one to stay on your child.**
10. Please **do not** bring any valuables to camp as we cannot be responsible for these items and they can be easily lost, this includes but not limited to electronics, phones, tablets, portable music devices, money, portable video game systems, trading cards (i.e. Pokemon Cards).



## Camp Lunch

**Lunches are included in the program** and will be provided every day for all of our campers. We are happy to let you know that this healthy menu is nutritionist approved and is prepared and packaged in a nut-free and kosher facility! All lunches will come with a drink, fresh fruit and veggies.

**Please pack at least two nut-free snacks for your child(ren) as well as a refillable water bottle every day. Bete'avon!**



***Daily Menu will be sent via email***

*\*PLEASE NOTE that all food served and supplied through camp is kosher and nut-free*

*\*PLEASE NOTE that there are no substitutions on the camp lunch program, please pack extra food should your child not like the menu for a specific day*

*\*Vegetarian options are available upon request, please contact [info@centrecamp.ca](mailto:info@centrecamp.ca)*

# Swimming

## **Swimming Program at Break Camps!**

Recreational Swim is a staple activity during our Break Camp Programs. Swim is one of our camper favourites and we are happy to offer it daily in the indoor saltwater pools at the Schwartz/Reisman Centre. Campers enjoy splashing, diving, and playing every day. This section will outline some important guidelines to ensure that our swim program is safe and enjoyable for all of our campers.

## **Safety First!**

Safety is always a priority at The Jack and Pat Kay Centre Camp. All of the pool rules will be explained to the campers on their first day of camp. Our Recreational Swim program will be supervised by qualified Schwartz/Reisman Centre lifeguards. All our cabin staff also swim with their campers to ensure that low ratios are maintained. To ensure that all of our campers and staff are properly supervised, we as that swim remains a visitor-free zone. We know that many of our camp families are also members at Schwartz/Reisman Centre, however, we ask that the pool area remain guardian free during camp swim times.

## **Lifeguard Policy**

During our Recreational Swim program, campers in Bonim (JK and SK campers) will always require a lifejacket. We follow all the safety guidelines set by the National Lifesavings Society and Schwartz/Reisman Centre to provide the safest experience for our campers.

## **Towel Service & More!**

We are happy to provide a free, daily, towel service to all our Break Camp campers! Please also send labeled goggles with your camper if their eyes are sensitive to the salt water.

# Family Communication and Photo Galley

We like to keep our camp families informed. Stay tuned for daily camp updates, information, videos, photos and links! Our password protected photo galleries will be updated often – so don't forget to check often! Head to [www.centrecamp.ca/photos](http://www.centrecamp.ca/photos) to get a sneak peek into our camp day. You can also download all camp photos for free!

**Photo Gallery Password: WinterCamp@TheJ**

## Where to find the Camp Office

Our camp office is located on the 2<sup>nd</sup> floor of the Schwartz/Reisman Centre in the Northeast Room. You can access the 2<sup>nd</sup> floor via the elevator across from the welcome desk or use the stairs behind the welcome desk. Follow the camp signs to the office!

## Questions & Camp Office Hours

All of your questions should be directed to the camp office. There is a full-time Camp Administrator and other camp staff in the Camp Office at all times to answer phones and direct your calls; should you get the voicemail, it simply means that all camp lines are being used or we are out having fun with our campers! Please leave a message and your call will be returned promptly. At The Jack and Pat Kay Centre Camp, our full-time team are actively involved in our programs throughout the day, as your campers are very important to us, messages will be returned after 4:30 PM. The camp office closes at 6:00 PM daily or after each bus has called in their safe arrival and all campers in extended hours have been picked up; any calls received after that time will be returned the next morning. We are committed to making your child's experience at Winter Break Camp inspiring, ruach-filled, and memorable.

We cannot wait to see you all at camp!

Naomi, Maya, and Evan

The Jack and Pat Kay Centre Camp Team